



Guide for Exhibiting Sponsors



Life Science Innovation Northwest

March 16-17, 2010

[Bell Harbor International Conference Center](#)

2211 Alaskan Way, Pier 66

Seattle, WA 98121

Schedule of Events

[View entire conference program](#)

Monday, March 15, 2010

5:00 p.m.- 8:00 p.m. Exhibitor table set-up

Tuesday, March 16, 2010

6:00 a.m. 2nd Option- Exhibitor table set-up
6:30 a.m. Registration Opens/Attendees Arrive
8:00 a.m. Conference begins with Opening Keynote
7:30 p.m. Day one concludes

Wednesday, March 17, 2010

7:00 a.m. Registration Opens/Attendees Arrive
7:30 a.m. Program begins
4:00 p.m. Exhibitors Tear Down
4:45 p.m. Conference Ends/Guests Depart

Exhibitor Details

Approx. Number of Attendees: 525

Table Size

Each exhibitor will have a 6 foot table.

Table Assignments

The floor plan, indicating your assigned table, will be completed soon and emailed to you.



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Audio Visual Equipment Ordering

Download the [Bell Harbor AV Order Form](#) (pdf) to order electricity and other equipment you need for your table.

Ship in Advance Instructions from Bell Harbor International Conference Center

Please use the following format on your shipping labels:

Bell Harbor International Conference Center [(206) 269-4111]
2211 Alaskan Way, Pier 66
Seattle, WA 98121
Attn: Kate Kurkjian
WBBA Life Science Innovation Northwest
March 16-17, 2010
Hold For: Your Name, COMPANY NAME

IMPORTANT SHIPPING INFORMATION

- Packages may arrive within 3 business days of the event start date
- Please keep Brenda Stav, brenda@washbio.org at WBBA updated on approximately how many packages you expect to have shipped in order to ensure appropriate storage space
- Special Arrangements are required for palletized and other over-sized shipments. Please contact Kate Kurkjian, kkurkjian@bellharbor.com, at Bell Harbor with questions
- When shipping multiple packages, please make sure to number in the following fashion:
 - 1 of 3
 - 2 of 3
 - 3 of 3

Arrival/Unload Instructions from Bell Harbor International Conference Center

Bell Harbor strongly suggests that you park and unload from the Art Institute of Seattle garage. Bell Harbor will have staff and carts available at the concierge desk. WBBA volunteers will also be available to assist. Feel free to bring your own cart as well. Bell Harbor has a loading dock for oversize items and if you need to use the loading dock please send an email to Brenda@washbio.org so we can make arrangements.

[Directions to Bell Harbor and Art Institute of Seattle parking garage](#)



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WBBA Contact Information

Sponsorship Questions:

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Registration and Billing Questions:

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